Enrolment form

Program information

Program name
Venue
Program date(s)

Participant information

Name
Date of birth
Male  Female

Address
Postcode

Phone
Home
Work/mobile

Please provides details of any medical conditions, allergies or disabilities that may affect your participation in this program

Optional information

To help us serve the community it would be appreciated if you could answer the following questions:

Are you from a culturally diverse background? Yes  No
(for statistical purposes only)

Are you of Aboriginal or Torres Strait Islander descent? Yes  No
(for statistical purposes only)

Payment information

My cheque or money order payable to ‘Sport and Recreation’ is enclosed OR charge $                         to my credit card:  Visa  Mastercard

Cardholder name

Signature

Risk waiver and Media consent

Strike out whichever does not apply:

a) I agree to, or I agree for my child/ward to attend the Centre to undertake all activities and/or to participate in the above program. In the case of an emergency, I authorise Communities NSW, Sport and Recreation staff, where it is impracticable to communicate with me, to arrange for me, or my child/ward, to receive such medical or surgical treatment as may be deemed necessary. I also undertake to pay or reimburse costs which may be incurred for medical attention, ambulance transport and drugs while I am participating, or my child/ward is attending the Centre/enrolled in the program.

I understand that although Communities NSW, Sport and Recreation and its service providers attempt to minimise any risk of personal injury within practical boundaries, accidents do happen and all physical activities carry the risk of personal injury. I acknowledge that there is an inherent risk of personal injury in physical activities that will be undertaken at the Centre/as part of the program and I accept that risk.

b) Please tick whichever applies to you:

☐ I consent / ☐ I do not consent to allow NSW Government to use my name/my child’s/my ward’s name and any photographs, sound and film recordings taken of myself/my child/my ward at this program for the promotion of the Communities NSW services and initiative to the media and to the general public.

Privacy statement

Communities NSW of 6 Figtree Drive, Sydney Olympic Park, NSW 2127 will collect and store the information you provide to enable processing of enrolments for the program. The information will be provided to instructors of the program and their supervisors, where necessary, and you consent to this disclosure. If you have been asked for information regarding Aboriginal and Torres Strait Islander descent and cultural background, this information is voluntary and is being compiled for statistical purposes only. Any information provided by you will be stored on a database that will only be accessed by authorised personnel and is subject to privacy restrictions. The information will only be used for the purpose for which it was collected. Any information provided by you to the department can be accessed by you during standard office hours and updated by writing to us or by contacting us on 13 13 02.

Refunds and cancellations

Requests for refunds must be made within seven (7) working days prior to the commencement of the program in which you are enrolled. All requests must be made in writing. All refunds are subject to a 20 per cent administration fee. Refunds will not be given for partial attendance, nor will make up lessons be provided. Refunds will be paid at the completion of the program. Sport and Recreation reserves the right to cancel any program/s. Every effort will be made to give reasonable notice to those who have enrolled when a program is cancelled. Those enrolled will be given a full refund.

Payment information

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Cardholder name

Signature

Return this form with payment to:

Sport and Recreation
PO Box 121
Lennox Head NSW 2478
Fax: (02) 6687 4175

For more information call (02) 6618 0400 or visit www.dsr.nsw.gov.au

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